

**NOTICE AND AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
MINERAL BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors (the “Board”) of the Mineral Business Improvement District (the “District”) of the City of Littleton, Colorado, will hold a regular meeting at 10:00 a.m., or as soon as thereafter possible, on December 8, 2025, via telephone and video conference, as noted below. This meeting is being held for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

Date: December 8, 2025

Time: 10:00 a.m.

Video Link:

<https://spencerfane.zoomgov.com/j/1615277218?pwd=Of08pcjdIvWg4qXVaDlkgOsgA5Fshb.1>

Call-In Number: 833-435-1820

Meeting ID: 161 527 7218

Passcode: 041257

AGENDA

BOARD OF DIRECTORS

Grant Nelson, President, (2023-2027)

Kien Arnold, Secretary (2023-2027)

Michael Gunter, Treasurer (2023-2027)

Wes Stites, Assistant Secretary (2025-2029)

Andy Buettner, Assistant Secretary (2025-2029)

1. Call to Order
2. Attendance/Declaration of Quorum, and Posting of Meeting Notice
3. Disclosure of Potential Conflicts of Interest
4. Consider Approval of Agenda
5. Consider Approval of the November 10, 2025 Regular Meeting Minutes
6. Public Comment. Comments will be limited to three (3) minutes per person
7. Financial Items
 - a. Review and Consider Approval of Cash Sheet
 - b. Review and Consider Approval of Cash Access Memorandum
 - c. Review and Consider Approval of Statement of Work

- d. Review and Consider Approval of Advisory Services Agreement
 - e. Review and Consider Approval of Requisition No. 9
 - f. Review and Consider Approval of Audit Engagement Letter
- 8. Capital Projects Matters
 - a. Review and Consider Approval of Schedio Engineer's Report and Verification of Costs No. 10
- 9. Attorney's Items
 - 10. Director Items
 - 11. Other Business
 - 12. Adjournment/Continuation

*The next regular meeting is scheduled for
10:00 a.m. on Monday, January 12th, 2026*