

**NOTICE AND AGENDA
SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
MINERAL BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors (the “Board”) of the Mineral Business Improvement District (the “District”), of City of Littleton, Colorado, will hold a special meeting at 10:00 a.m., or as soon as thereafter possible, on October 24, 2024, via telephone and video conference, as noted below. This meeting is being held for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

Date: October 24, 2024
Time: 10:00 a.m.
Location: Via Teleconference
Video: [Zoom Meeting Link](#)
Call-In Number: 1/669-254-5252
Meeting ID: 161 058 9264
Passcode: 330074

AGENDA

BOARD OF DIRECTORS

Grant Nelson, President, (2023-2027)
Kien Arnold, Secretary (2023-2027)
Michael Gunter, Treasurer (2023-2027)
Wes Stites, Assistant Secretary (2023-2025)
Andy Buettner, Assistant Secretary (2023-2025)

1. Call to Order
2. Attendance/Declaration of Quorum, and Posting of Meeting Notice
3. Disclosure of Potential Conflicts of Interest
4. Consider Approval of Agenda
5. Consider approval of the September 12, 2024 Special Meeting Minutes
6. Public Comment. Comments will be limited to three (3) minutes per person
7. Financial Items
 - a. Consider Approval and/or Ratification of Payment of Claims

- b. Consider Acceptance of Financial Statements
 - c. Other
8. 2024 Budget Amendment
- a. Conduct Public Hearing on 2024 Budget Amendment
 - b. Review and Consider Approval of Resolution to Amend 2024 Budget
9. 2025 Budget Hearing
- a. Conduct Public Hearing on 2025 Budget
 - b. Review and Consider Approval of Propose 2025 Budget, Approve the Appropriation of Funds, and Authorize Tax Levies to be Certified by the Districts for Collection in 2025
10. Attorney's Items
- a. Consider approval of CORA Resolution
 - b. Consider approval of 2025 Annual Administrative Matters Resolution
 - c. Consider approval of Resolution for Exclusion from Worker's Compensation Coverage
 - d. Consider renewal of property and liability insurance for 2025
 - e. Consider renewal of SDA membership
 - f. Consider approval of Resolution Calling Regular Election on May 6, 2025
 - g. Consider for approval the ratification of the Amended 2023-2024 Operating Plan and Budget
 - h. Consider for approval the ratification of the 2025 Operating Plan and Budget
 - i. Consider for approval the ratification of Agreement for Consulting Services with Schedio Group LLC
 - j. Consider for approval the ratification of the engagement of THK Associates, Inc. for the Tract B Appraisal
 - k. Consider Partial Assignment and Assumption of Facilities Funding and Acquisition Agreement Consent
 - l. Consider approval of Agreement Pertaining to Step-In Rights with the City of Littleton
 - m. Identify and authorize a District representative to approve and execute documents and other items related to the issuance of the Series 2024A and Series 2024B Bonds
 - n. Other
11. Director Items
12. Other Business
13. Executive Session (if necessary)
14. Adjournment / Continuation