

**NOTICE AND AGENDA  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
MINERAL BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors (the “Board”) of the Mineral Business Improvement District (the “District”) of the City of Littleton, Colorado, will hold a regular meeting at 10:00 a.m., or as soon as thereafter possible, on November 10, 2025, via telephone and video conference, as noted below. This meeting is being held for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

Date: November 10, 2025

Time: 10:00 a.m.

Video Link:

<https://spencerfane.zoomgov.com/j/1615277218?pwd=Of08pcjdIvWg4qXVaDlkgOsgA5Fshb.1>

Call-In Number: 833-435-1820

Meeting ID: 161 527 7218

Passcode: 041257

**AGENDA**

**BOARD OF DIRECTORS**

Grant Nelson, President, (2023-2027)

Kien Arnold, Secretary (2023-2027)

Michael Gunter, Treasurer (2023-2027)

Wes Stites, Assistant Secretary (2025-2029)

Andy Buettner, Assistant Secretary (2025-2029)

1. Call to Order
2. Attendance/Declaration of Quorum, and Posting of Meeting Notice
3. Disclosure of Potential Conflicts of Interest
4. Consider Approval of Agenda
5. Consider Approval of the October 13, 2025 Regular Meeting Minutes
6. Public Comment. Comments will be limited to three (3) minutes per person
7. Financial Items
8. 2025 Budget Amendment, if necessary
  - a. Conduct Public Hearing on 2025 Budget Amendment

- b. Review and Consider Approval of Resolution to Amend 2025 Budget
- 9. 2026 Budget
  - a. Conduct Public Hearing on 2026 Budget
  - b. Review and Consider for Approval Proposed 2026 Budget, Approve the Appropriation of Funds and Authorize Tax Levies to be Certified by the District for Collection in 2026
- 8. Capital Projects Matters
  - a. Review and Consider Approval of Schedio Engineer's Report and Verification of Costs No. 9
- 9. Attorney's Items
  - a. Review and Consider Approval of 2026 Annual Administrative Matters Resolution
  - b. Spencer Fane LLP Updated Standard Terms and Conditions for Legal Services Engagement
  - c. Review and Consider Approval of Workers Compensation Exclusion Resolution
- 10. Director Items
- 11. Other Business
- 12. Adjournment/Continuation

*The next regular meeting is scheduled for  
10:00 a.m. on Monday, December 8th, 2025*